

## LESLIE

#### **HUMAN RESOURCES** DIRECTOR

#### <u>PACE NORTH</u>

What does PACE North do?

# **CORE TASKS**

- Manage all recruitment efforts including job postings, applicant tracking, interviews, and candidate follow up
- Oversee new hire on-boarding and orientation
- Develop and implement personnel policies
- Coordinate benefit programs
- **Facilitate payroll processes**

# OUTLOOK

# **Increase** in

job demand

**Check out starting** as an HR Specialist or Career Advisor



# **ANNUAL SALARY RANGE**

# \$67,220-\$186,200 **MICHIGAN**



#### \$66,050-\$160,530

### NORTHWESTERN **MICHIGAN**

• Salary information from <u>O\*net</u>

#### Leslie followed her passion:



Although my Sociology degree was not specific to a particular career, I followed my passion to help the

#### elderly and ended up doing HR in the healthcare industry.



#### **HIGH SCHOOL CAREER TECH OPTIONS**

- <u>Charlevoix Emmet ISD Career Tech</u> Programs: Business Administration and Management; Marketing Sales and Service
- Northwest Education Services Career Tech Center: Business Careers
- Wexford Missaukee ISD Career Tech Center: Business Management Administration; Hospitality, Retailing and Entrepreneurship

#### HR MANAGERS MAY START WITH AN ASSOCIATES AND USUSALLY **GET A BACHELORS**

- Baker College •
- Kirtland Community College
- North Central Michigan College
- Northwestern Michigan College
- Westshore Community College
- University Center (NMC):

NORTHWEST

MICHIGAN

- Davenport University (Business)
- Ferris State University (Business)

#### **FOCUSING ON CAREERS NEAR YOU**



#### Northwestern Lower Michigan Region



Career Profiles by the Northwest Lower MiSTEM Network along with Northwest MI Works! are licensed under a Creative Commons Attribution-NonCommercial-NoDerivatives 4.0 International License.

Services provided through Michigan Works! and a MiSTEM grant awarded by the Michigan Department of Education