



NICOLE

HUMAN RESOURCES SPECIALIST

TEAM ELMER'S



**What does Elmer's
hire people to do?**

CORE TASKS

- Interpret and explain human resource policies and procedures.
- Screen and onboard employees
- Keep track of personnel records and paperwork
- Participate in job fairs and hiring events

OUTLOOK



**Increase in
job demand**

**Check out Training
Specialists or
Public Relations
Specialists**



ANNUAL SALARY RANGE

\$35,190–\$96,360

MICHIGAN



\$37,740–\$76,990

**NORTHWESTERN
MICHIGAN**

• Salary information from O*net

Nicole's thoughts on her education:

**Each aspect of my education has prepared me
for a variety of situations from how to interact
with people to processing information in a
professional setting.**

There is always room to learn more!



HIGH SCHOOL CAREER TECH OPTIONS

- Charlevoix Emmet ISD Career Tech Programs: Business Administration and Management; Marketing Sales and Service
- Northwest Education Services Career Tech Center: Business Careers
- Wexford Missaukee ISD Career Tech Center: Business Management Administration; Hospitality, Retailing and Entrepreneurship



HR SPECIALISTS OFTEN HAVE AN ASSOCIATES OR BACHELORS DEGREE

- Baker College
- Kirtland Community College
- North Central Michigan College
- Northwestern Michigan College
- Westshore Community College
- University Center (NMC):
 - Davenport University (Business)
 - Ferris State University (Business)

FOCUSING ON CAREERS NEAR YOU



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