



BRAXTON

ACCOUNTANT

NORTHWEST EDUCATION SERVICES

CORE TASKS

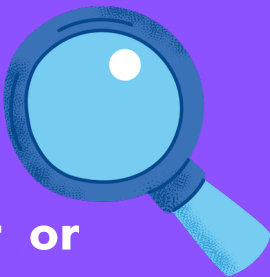
- Work on payroll
- Compile reports and information for general reporting and for taxes
- Making invoices and following up on payments
- Recordkeeping of income and expenses for various programs

OUTLOOK



**Increase in
job demand**

Check out other
occupations like
Managing Partner or
Compliance Officer



ANNUAL SALARY RANGE

\$44,590–\$115,150

MICHIGAN



• Salary information from O*net

\$39,000–\$112,230

**NORTHWESTERN
MICHIGAN**



The tools that Braxton uses in his job:

The most important "tool" I have are my teammates. Accounting is much easier to do with a team than as an individual. Outside of that I use excel, accounting ERP systems, contracts, and calculators pretty much every single day!



HIGH SCHOOL CAREER TECH OPTIONS

- Charlevoix Emmet ISD Career Tech Programs: Business Administration and Management; Marketing Sales and Service
- Northwest Education Services Career Tech Center: Business Careers
- Wexford Missaukee ISD Career Tech Center: Business Management Administration; Hospitality, Retailing and Entrepreneurship



BUSINESS MANAGERS OFTEN HAVE HUMAN RESOURCES OR BUSINESS DEGREES AND EXPERIENCE

- Baker College
- Kirtland Community College
- North Central Michigan College
- Northwestern Michigan College
- Westshore Community College
- University Center (NMC):
 - Davenport University
 - Ferris State University

FOCUSING ON CAREERS NEAR YOU



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